

Steve Atkinson MA(Oxon) MBA FIoD FRSA
Chief Executive

Date: 16 August 2016



Hinckley & Bosworth
Borough Council

A Borough to be proud of

To: **Members of the Executive**

Mr MA Hall (Chairman)
Mr K Morrell (Vice-Chairman)
Mr CW Boothby
Mr C Ladkin

Mr M Nickerson
Mr SL Rooney
Mrs MJ Surtees
Ms AV Wright

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor,

There will be a meeting of the **EXECUTIVE** in the De Montfort Suite - Hub on **WEDNESDAY, 24 AUGUST 2016 at 6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Officer

EXECUTIVE - 24 AUGUST 2016

A G E N D A

1. APOLOGIES

2. MINUTES (Pages 1 - 4)

To confirm the minutes of the meeting held on 29 June 2016.

3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES

To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.

4. DECLARATIONS OF INTEREST

To receive verbally from Members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**

5. QUESTIONS

To hear any questions in accordance with Council Procedure Rule 10.

6. ISSUES ARISING FROM OVERVIEW & SCRUTINY

At its meeting on 11 August 2016, the Scrutiny Commission considered the report "Hinckley Markets Procurement" and made the following recommendation:

"That the Executive takes no further steps on the procurement of markets' management until the Scrutiny Commission has had the opportunity both to examine the tender specification and to review the business case for change".

A minute extract from the meeting will be sent out to follow.

7. GARDEN WASTE COLLECTION SERVICE 2017/18 (Pages 5 - 8)

To seek approval of the setting of the charge for the garden waste service for 2017/18 and in part for 2018/19.

The Scrutiny Commission gave consideration to this item on 11 August and a minute extract showing their comments will be sent out to follow.

8. ENVIRONMENTAL HEALTH COMMERCIAL SERVICE PLAN (Pages 9 - 54)

To seek approval for the Environmental Health Commercial Services Enforcement Service Delivery Plan for 2016/17.

9. ENVIRONMENTAL IMPROVEMENT PROGRAMME (Pages 55 - 62)

To seek approval of enhancement schemes under the Environmental Improvement Programme.

The Scrutiny Commission gave consideration to this item on 11 August and a minute extract of this will be sent out to follow.

10. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY

